# Template: Notice to regulated workers who will be covered by a proposed collective agreement

Note: The Fair Work Commission provides this document as a guide only. A notice to regulated workers does not need to follow a specific format but it must specify:

* the regulated business that will be covered by the proposed collective agreement
* the class of regulated workers that will be covered by the proposed collective agreement and that the regulated worker to whom the notice is given is included in that class
* the organisation that will sign the proposed collective agreement on behalf of the regulated workers, and
* the matters proposed to be dealt with in the proposed collective agreement.

Delete all content above this line when you use this template

## Notice to regulated workers who will be covered by a proposed collective agreement

This is a notice to you under section 536MN of the [Fair Work Act 2009](http://www.legislation.gov.au/Series/C2009A00028) about a proposed collective agreement that will cover you, the regulated business named in this notice and the organisation named in this notice.

### This notice is given to you by:

|  |  |
| --- | --- |
| Legal name of regulated business/organisation |  |
| Trading name of regulated business/organisation |  |
| Contact Person |  |
| Capacity/Position |  |

### The name of the proposed collective agreement (if known) is:

|  |
| --- |
|  |

### The name of the regulated business that will be covered by the proposed collective agreement is:

|  |  |
| --- | --- |
| Legal name of regulated business |  |
| Trading name of regulated business |  |

### You are included in the class of regulated workers who will be covered by the proposed collective agreement. The class of regulated workers who will be covered by the proposed collective agreements is:

|  |
| --- |
|  |

Attach additional pages if necessary.

### The organisation that will sign the proposed collective agreement on behalf of the regulated workers is:

|  |  |
| --- | --- |
| Name of organisation |  |

### The matters proposed to be dealt with in the proposed collective agreement are:

|  |
| --- |
|  |

Attach additional pages if necessary.

## Signature

|  |  |
| --- | --- |
| Signature |  |
| Name |  |
| Date |  |