

Collective agreement for regulated workers process

From 26 August 2024, you can apply to us to register your collective agreement.

The Commission must register an agreement before it can take effect. A collective agreement must follow the process and the timeline in the *Fair Work Act 2009*. We assess applications to make sure they meet the requirements in the Act.



1

Notice of consultation is issued

You can initiate a consultation period if you are a regulated business or an organisation. You do this by providing a notice of consultation to the other entity and to us. We will publish the notice to our website.

2

Notice issued to regulated workers

A negotiating entity must make reasonable efforts to give a notice to eligible regulated workers. This can only be done with the consent of the other entity.



3

Applicant submits the application

Once a collective agreement has been made, either entity can apply to register the agreement. You will need to include a signed copy of the collective agreement and declaration from the negotiating entities.

4

A Commission Member reviews the application

The Commission Member must be satisfied that the collective agreement meets the requirements set out in the *Fair Work Act 2009*.



5

The collective agreement is registered

We will add a copy of the agreement and a copy of the declaration to our website. We also email these details to the parties in the application.

6

The collective agreement starts

The collective agreement starts on the date it is registered unless the agreement says a later day.

